



Idaho Environmental Education Association

## *Expectations for IdEEEA Board Members*

The board of directors of the Idaho Environmental Educational Association is responsible for conducting the business and affairs of IdEEEA. As corporate managers, board members have certain responsibilities. As a board member, you are expected to:

1. Support the statewide mission of the organization.
2. Make your best attempt to attend all scheduled meetings and arrive on time. (More than two unexcused absences will be reviewed by the Executive Committee of the Board of Directors and could be cause for immediate release from your duties.)
3. Be a current dues-paying member of IdEEEA. (Organizational members may designate three employees as members.)
4. Participate in fundraising activities of the organization.
5. Consider an annual financial contribution to the organization, at a level you feel is personally significant.
6. Support the Idaho Environmental Education Conference and at least one other initiative, by volunteering your unique talents.
7. “Friend raise,” i.e., attract and help to recruit new IdEEEA members, enhancing IdEEEA’s diversity, especially in your home region.
8. Be a good-will ambassador on behalf of IdEEEA, and use your best judgment when acting on behalf of the organization.
9. Communicate effectively and regularly within and beyond the organization.
10. Participate in setting long-term direction, goals, and objectives of the organization and developing the annual work plan and budget.
11. Excuse yourself from a vote whenever there is a conflict of interest.
12. Perform your Board functions prudently and ethically, while at the same time using the least amount of fossil fuels and other resources, using recycled materials whenever possible, carpooling, and practicing other principles of good earth stewardship.
13. Review and suggest revisions to these expectations as needed.

February 4, 2008